

ATAS APPLICATION GUIDE

Guide to completing the online Academic Technology Approval Scheme (ATAS) application form.

Disclaimer: This document was created in October 2022. It is important to note that the application format and how questions are phrased can be altered or change by UKVI at any time. This document should be used as a guide only and for understanding the application process. It addresses any questions which are frequently asked by our students during the ATAS application process. Please note that the order of questions on the application form may be altered, or new ones added, by UKVI at any point. If you notice anything significantly different on the application form, which is not in this guide, please inform us.

This guide is for those students who need an Academic Technology Approval Scheme (ATAS) certificate for their course of study.

Please read through the information on our webpages on ATAS for <u>information on when to apply, where</u> to apply to and <u>frequently asked questions</u>.

If you need an ATAS certificate for your course you need the certificate to be granted **before** you start your course of study and **before** you make your visa application, if it is a student visa application.

- ATAS is a requirement for subjects that fall into one of the categories in the <u>Immigration Rules Appendix ATAS</u>.
- ATAS is needed for courses at Postgraduate Taught (Masters) and Postgraduate Research (PhD) level or RQF Level 7 and RQF Level 8

It is very important to answer all the questions honestly and accurately according to your situation and personal circumstances.

All students should make sure they have their dissertation / thesis title or research proposal title available to include in the ATAS application form.

All students will need a CAH₃ code for the ATAS application form.

- New students will be sent this by Admissions with their offer letter and pre-registration information
- Continuing students should speak with their department or contact <u>ISSAC</u> for information

There is also some guidance and further information within the form to help you understand the questions.

Check if you need an ATAS certificate

You can check whether you need an ATAS certificate here: <u>Check if you need an ATAS certificate (academic-technology-approval.service.gov.uk)</u>



CAH₃ Code

Select the relevant code from the drop-down box. Please check your offer letter or ATAS summary sheet (new students) or ask your department (continuing students) for the right CAH code.

CAH02-05-02: healthcare science (non-specific) CAH02-05-03: biomedical sciences (non-specific) CAH02-05-03: biomedical sciences (non-specific) CAH02-06-04: anatomy, physiology and pathology CAH02-06-03: ophthalmics CAH02-06-03: ophthalmics CAH02-06-04: environmental and public health CAH02-06-05: physiotherapy CAH02-06-06: complementary and alternative medicine CAH02-06-07: counselling, psychotherapy and occupational therapy CAH03-01-01: biosciences (non-specific) CAH03-01-02: biology (non-specific) CAH03-01-02: biology (non-specific) CAH03-01-04: microbiology and cell science CAH03-01-05: plant sciences CAH03-01-06: zoology CAH03-01-07: genetics CAH03-01-09: hair and beauty sciences CAH03-01-09: hair and beauty sciences CAH03-01-09: hair and beauty sciences CAH03-01-09: hair and beauty sciences	
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CAH03-01-06 : zoology CAH03-01-07 : genetics CAH03-01-08 : molecular biology, biophysics and biochemistry CAH03-01-09 : hair and beauty sciences CAH03-01-10 : others in biosciences Please Select	CAH03-01-05 ; plant sciences
CAH03-01-07 : genetics CAH03-01-08 : molecular biology, biophysics and biochemistry CAH03-01-09 : hair and beauty sciences CAH03-01-09 : hair and beauty sciences Please Select -	CAH03-01-06 : zoology
CAH03-01-08 : molecular biology, biophysics and biochemistry CAH03-01-09 : hair and beauty sciences CAH03-01-09 : hair and beauty sciences	CAH03-01-07 : genetics
CAH03-01-09 : hair and beauty sciences CAH03-01-10 : others in biosciences	CAH03-01-08 : molecular biology biophysics and biochemistry
CAH03-01-10 · others in biosciences	CAH03-01-09 : hair and beauty sciences
Please Select X	CAH03-01-10 : others in biosciences
	Please Select V

Are you a taught / research student or are you a researcher?

Select the "Taught / research student" and the select either "research" or "taught"

- Research PhD
- Taught Postgraduate Masters or Undergraduate

Are you a taught / research student or are you a researcher? Taught / research student
Researcher

What type of study are you undertaking?
Research
Taught

What is your country of nationality?

Select your nationality from the drop-down list. This is asking for your nationality, not where you are living.



Press the green "Check" button and you will be told whether you need an ATAS certificate. You will be invited to create an account, or sign in, to complete the application form*.

📾 GOV.UK	Academic Technology App	proval Scheme
		Create an account Sign in
Check if you	u need an ATAS c	ertificate
• Your answers indicate t	that you will require an ATAS certificate to	study or research in the <u>UK</u> .
You will need to apply for an AT ATAS certificate does not guar usual student or research crite and cannot provide one.	AS certificate before applying for your visa c antee you a visa or extension of stay. You m ria. Visa applications will also automatically	or extension of stay. The possession of an ust also provide evidence that you meet the be refused if you need an ATAS certificate
		web an along in Marca basis and along the

*Please note that if you are a national of Australia, Canada, Japan, New Zealand, Singapore, South Korea or the USA, the checking tool will advise you that you do not need an ATAS certificate.

You will still be able to choose the 'Sign In' option and submit an ATAS application despite this.

Application Form & Registering an account

To apply for an ATAS certificate, you will need to visit <u>Create an account (academic-technology-approval.service.gov.uk)</u>

If this is the first time you are applying for an ATAS certificate, please create an account using your student or personal email address. If you already have an account, just sign in.

∰ GOV.UK	Academic Technology Approv
Create an a	ccount
Create an account to save and	i submit your applications.
If you've already created an ac	count, you can <u>sign in</u> .
Emailaddress	
	6
Password	
Password	9
Password This must be at least 9 characters a numbers.	And contain uppercase letters, lowercase letters and
Password This must be at least 9 characters a numbers. Confirm password	nd contain uppercase letters, lowercase letters and

If you have already started an ATAS application, or have previously applied for an ATAS, it will show here but most students will need to click on the green "apply for an ATAS" button.

Your applications

There are no applications that you have created or submitted online.

Apply for an ATAS certificate

Apply for an ATAS certificate

This section asks whether you are a student or a researcher. Please select the "taught/research student" box first, then either taught (Masters) or research (PhD) depending on your level of study. Click "continue to checklist".

Apply for an ATAS certificate

Ø	<u>UK, EEA</u> , Switzerland, United States, Australia, Canada, New Zealand, Singapore, Japan and Republic of Korea nationals do not need to apply for an ATAS certificate.
Befor	e applying for an <u>ATAS</u> certificate, you'll need to read the <u>ATAS guidance</u> .
Are yo ® Tau	ou a taught / research student or are you a researcher? * ght / research student = ○ Researcher
What ® Res	type of study are you undertaking? * earch ⊖Taught
Cart	

Checklist

- Are you ready to apply for your UK Academic Technology Approval Scheme (ATAS) certificate? *
 o Click "Yes"
- Have you received a CAH3 code from your Higher Education Institute (HEI), or research institute? *
 - o Click "Yes"

Apply for an ATAS certificate

UK, EEA, Switzerland, United States, Australia, Canada, New Zealand, Singapore, Japan and Republic of Korea nationals do not need to apply for an ATAS certificate.
Before applying for an <u>ATAS</u> certificate, you'll need to read the <u>ATAS guidance</u> .
If you need an ATAS certificate to study in the $\underline{\sf UK}$ complete the checklist below to get started.
Checklist
Are you ready to apply for your UK Academic Technology Approval Scheme (ATAS) certificate? * * Yes $~\odot$ No
Have you received a CAH3 code from your Higher Education Institute (HEI), or research institute? * $@$ Yes $~\odot$ No

Important: If you click on "No" for either of these questions you will get an error like the one below and you won't be able to continue with your application. Please make sure you have access to all of the information you'll need before continuing.

Apply for an ATAS certificate

 You should not apply for an ATAS certificate until you are ready to apply for your UK visa, extension or begin your research.
 If you require an ATAS certificate you will need to apply for this before applying for your UK visa, extension of stay or beginning your research. The possession of an ATAS certificate does not guarantee you a visa or extension of stay. You must also provide evidence that you meet the usual student or researcher criteria. Visa applications will automatically be refused if you need an ATAS certificate and cannot provide one.

You cannot apply for an ATAS certificate without the CAH3 code attached to your area of research.

To apply for an ATAS certificate you will need to know which CAH3 code is attached to your area of research. Your Higher Education Institute (HEI) or employer will either include this on your official offer letter or will be able to confirm it for you separately. Only your HEI or employer will be able to tell you this information. When you have ticked "Yes" for both questions and you're ready to continue click the "start application" button.

Start application

Checklist: What you need to know

The checklist shows each section of the application form that needs to be completed. You will not be able to submit your ATAS application until all the sections of the checklist show as 'completed'.

Apply for an ATAS certificate

What you need to know				
 Takes around 1 hour to complete the form Sections can be completed in any order You can save your progress and continue at a later date If you are given an ATAS certificate it will only be valid for 6 months from the date issued 				
1 Proposed study		NOT STARTED	Start	
2 Personal details		NOT STARTED	Start	
3 Spouse		NOT STARTED	Start	
4 Contact details		NOT STARTED	Start	
5 Undergraduate / Postgraduate :	studies	NOT STARTED	Start	
6 Other studies		NOT STARTED	Start	
7 Published papers		NOT STARTED	Start	
8 Employment history		NOT STARTED	Start	
9 Referees		NOTSTARTED	Start	
10 Sponsors		NOT STARTED	Start	

Click "start" in section 1 for "proposed study"

Section 1: Proposed Study

- What university or Higher Education Institution will you be studying at?
 - o Search for "University of Sheffield" in the drop-down box

What university or Higher Education Insti	itution will you be studying at?
University of Sheffield	~

Course

- What subject will you be studying? *
 - o Write your subject title in this box. Your subject title will be on your offer letter or CAS statement

What subject will you be studying? *

PhD Molecular Biology

- When will your course start? *
 - o New students: This is the start date of your course as shown on your offer letter or CAS statement

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- **Continuing students:** you must put a 'date in the future' as the system does not like dates in the past. There is room for your actual course start date later in this section of the form.
- Continuing students: You should follow the guidance from <u>FCDO</u> and include the date you submit your ATAS extension application as the start date

When will your course start? *

03/10/2022

DD/MM/YYYY, eg 06/09/2013

- When do you expect your course to end? *
 - o This is the course end date shown on your offer letter

o If you are a continuing student and are required to apply for a new ATAS following a change of status request, please ensure to enter the new course end date provided by the ISSAC team. Please also take a screenshot of the date entered as this may be required by the University.

When do you expect your course to end? *

26/06/2026
DD/MM/YYYY, eg 01/07/2016

- What is your CAH₃ course code? *
 - Please check your offer letter (new students) or check with your department (continuing students) for this information.

What is your CAH3 course code? *CAH03-01-08 : molecular biology, biophysics and biochemistry~

- What qualification will you be studying for? *
 - o Choose your expected qualification from the drop-down box. This should match the qualification shown on your offer letter or CAS statement

What is your CAH3 course code? *			
CAH03-01-08 : molecular biology, biophysics			
What qualification will you be studying for? *			
Please Select	~		
Master of Surgery	٠	1	
Masters		L	
MCh (Res)		ſ	
MClinD		ŀ	
MD (Res)		L	
MEng		L	
MMedSci		L	
MPharm		e.	
MPhil		ſ	
MPhys			
MRes			
MSc			
MSc by research		e	
MSci			
Other			
Other - Doctorate			
Other - Masters		ľ	
Other - Not a UK qualification			
PhD Drafaggianal Dagtaratas			
Professional Doctorates	Ψ	J	

- Supervisor name at UK University *
 - o Taught students: Put the name for the Head of Department
 - o PhD students: Put the name of your main supervisor

Supervisor name at UK University *

Dr P Smith

- What will you be studying?
 - o You have 2000 characters available here to explain what you will be studying
 - o **Taught students:** you need to include all your core and elective modules for the whole of the course. For taught undergraduate courses you only need to include the fourth-year modules.
 - o **Research students:** you need to include the research summary from the ATAS sheet attached to your offer letter.

IMPORTANT: If you do not include all the relevant modules or the full research summary the application may be refused or, if granted, it may contain the wrong information which will affect your studies / registration at the University.

- Why do you want to study this?
 - o This is where you put the reason (s) you have chosen to study this area of research.
 - o **Continuing students:** if this ATAS is an extension to complete studies put your actual course start date in this box and that this application is being made to complete your studies..

	1703 characters remaining
This is where you put your reasons for studying your course and the reas research.	son for the scope of your
Continuing students: you can put your actual course start date in this boo course start date was 01/10/2018 and this ATAS is to cover the remainded of the start date was 01/10/2018 and the start date was 01/10/	x. For example, "The actual er of my course".

- What are your goals when you complete your intended programme?
 - o Put what your career intentions / aspirations in this box, i.e., what will you do when you have your degree?



- Joint programme details
 - o If your course of study is a joint programme with another university, please tick 'yes'. If the course is fully taught at Sheffield please tick 'no'

Is this a joint programme with another country? * ○ Yes ● No

Joint programme details

IMPORTANT: The ATAS system often does not work properly if you use 'special characters' in the text boxes. Special characters include, but are not limited to, ", :, %, &, *, <, >, (,) You can use commas, apostrophes and full stops/periods. If the ATAS team ask you to make corrections to your form, and you cannot see what needs to be amended, please check for special characters in your text.

That is the end of Section 1 of the form. Click on the button to go to the next section.

Go to part 2 of 10

Section 2: Personal Details

In this section you need to fill in your personal details. **Please note:** your given name and surname must exactly match the details in your passport.

Personal details	What town or city were you born in? ^
	Beijing
This section is about you. You need to answer all of the questions before you submit your application, but you can answer some of the questions now and come back later to complete this section if you need to.	What country were you born in? *
	China
Title *	
Mr v	Passport number *
Given names *	A000000
Derek	
Given names must be the same as they appear on your passport	When was your passport issued? *
Surname *	01/02/2022
Smith Surname (family name) must be the same as it appears on your passport	DD/MM/YYYY, eg 01/10/2006
Gender *	When does your passport expire? *
Male 🗸	31/01/2032
Date of birth (when were you born)? *	DD/MM/YYYY, eg 06/09/2013
01/01/1983	2211111111,03 0010012010

Nationality

Fill in the nationality section. If you hold dual nationality you will need to declare your other nationality.

Nationality	
What is your nationality? *	
Chinese	~
Do you have dual nationality? *	
⊖Yes ⊛No	

Admissions to UK Refusal

This section asks if you've ever been refused a UK visa or denied entry when you've travelled. You must answer this question.

- If you have never had a visa refusal or been denied entry, choose 'no'.
- If you have been refused a UK visa before, or you've been denied entry, please choose 'yes' and provide additional information.

Admission to UK refusal

Have you ever been refused admission to the UK either through visa refusal or denied entry? * \odot Yes ~ \circledast No

Military Service

You must answer this question. If you choose 'yes' you will need to give further information.

CBRN Training Details

You must answer this question. If you choose 'yes' you will need to give further information.

Government Research Details

You must answer this question. If you choose 'yes' you will need to give further information.

List of Languages, including competency level

You must answer this question.

• Put your native (home) language as the first choice and choose the level that you speak this language to.

List of Languages, including competency level

Language *	
Chinese, Mandarin	~
Competency * 5 - Native or bilingual	
Add another language? *	
○Yes ○No	

- If you speak more than one language, choose 'yes' for the 'add another language' question.
 - o Choose your second language
 - o Choose the <u>appropriate</u> competency level

● Yes ○ No	
Language *	
English	
Ligion	
Competency *	
Competency * 4 - Full professional v]
Competency * 4 - Full professional ~]
Competency * 4 - Full professional Add another language? *]

We would advise that you SAVE your progress at the end of each section by selecting the "Save for later" button. This will take you back to the main checklist so you can enter the next section.

Go to part 3 o	f10		Save for late	r	Review progress
As you complete	each	section this shows in the main checklist.			
	1	Proposed study	COMPLETE	Edit	
	2	Personal details	COMPLETE	Edit	
	3	Spouse	NOT STARTED	Start	

Section 3: Spouse

You must answer this question.

Choose you marital status from the drop-down list:

Spouse			
This section before you si to complete What is your cur	s about your spouse (husband, wi Ibmit your application, but you ca this section if you need to. rent marital status? *	ife or civil partner). You need to answer a n answer some of the questions now and	ll of the questions come back later
Please Select	- *		
Please Select Single Civil partnersh Married	p	Save for later	Review progress
Divorced	ils	NO	I STARTED Star

If you are married or in a civil partnership you will be asked if your spouse/partner is coming to the UK with you.

- If you select no you will move on to Section 4 of the form.
- You will be asked for their details if you say that they are coming with you.

ır	curi	ent	mai	rital	l sta	atu	ıs?	*									
		~															
0	use	be c	om	ing	to t	the	υ	Kw	ith	yc	ou?	*					
lo																	
u	se'	s pe	rso	ona	ald	let	tai	ls									
le	ect -	• •															
25	*																
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												1					

Save your progress and move on to the next section.

Section 4: Contact Details

You must answer these questions.

Email address

Put your main email address. You can also put an alternative one if you want to.

Contact details	
This section lets us know how t with an asterisk (*) before you and come back later to comple What is your preferred email addre	get in contact with you. You need to answer all of the questions marked Jomit your application, but you can answer some of these questions now this section if you need to.
email@email.com	
Alternative email address	
In case we cannot contact you through y	r preferred address

Postal address

• Put your postal, or correspondence, for the address that you live at, at the time of the application.

Postal address

Flat/Room number Building name Town		
Post/Zip code (if applicable)	h	
123456		
Country *		
-		

Telephone number

You should provide <u>at least</u> one telephone number, including the area code.

Telephone number

You need to supply at least one telephone number in case we need to contact you by phone

Home telephone number
+44 114 123456
Mobile telephone number
Work telephone number

Save your progress and move on to the next section.

Section 5: Undergraduate / Postgraduate Studies

You must answer this question.

Undergraduate / Postgraduate studies
This section is about your previous study at university. You need to answer all of the questions before you submit your application, but you can answer some of the questions now and come back later to complete this section if you need to.
Have you undertaken any undergraduate or postgraduate studies? * \odot No

If you select 'no' you can save your progress and move on to Section 6.

If you select 'yes' you will be asked for the details of the university you studied at. If you have studied at more than one university in the UK you have the option to add another place of study.

University name			
Name *			
Which department or faculty did you study in? *			
	Course	What you studied	
University address *	What was your course or thesis title? *	Provide a brief description of the subjects covered on your course. *	
Enter university address here			No more than 500 characters
	When did you start your course? *	Enter text here	No note than 500 characters
	DD/MM/YYYY, eg 05/09/2007		
1.	When did your course end? *		
Post/Zip code (if applicable)	DD/MM/YYYY, eg 29/06/2010		
Country*	What qualification did you receive? *		4
Please Select	▼	Add another study	

Save your progress and move on to the next section.

Section 6: Other Studies

You must answer this question.

Other studies
This section is about your previous study at colleges or institutions other than university. This includes any formal professional training you have undertaken. You do not need to tell us about your studies at school (up to the age of 18). You need to answer all of the questions before you submit your application, but you can answer some of the questions now and come back later to complete this section if you need to.
Have you undertaken any studies since you left school, other than those you told us about in section 5? *
○ Yes ○ No

If you answer 'no' you can save your progress and move on to Section 7.

If you answer 'yes' you will need to provide details of the other place of study. If you have studied at more than one place you will be able to add another place of study later.

Education provider

This is the name and address of the place where you studied.

hich department o	or faculty did you study	in? *
ollege/institution a	address *	
College/institution	address	
	/	;
ost/Zip code (if ap	plicable)	
ountry *		
lease Select		

Course details

This is information about the course that you studied and a space for some basic information about the course content.

Charles and a state of the state		
nat was your course title? ~		
lhen did you start your course? *		
D/MM/YYYY, eg 05/09/2007		
hen did your course end? *		
D/MM/YYYY, eg 29/06/2010		
hat qualification did you receive? *		
What you studied		
What you studied Provide a brief description of the subjects covered on your cou	se. *	
What you studied rovide a brief description of the subjects covered on your cou	se. *	
What you studied rovide a brief description of the subjects covered on your cou	se. * No more th	an 500 characters
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What you studied rovide a brief description of the subjects covered on your cou Enter text here	se. * No more th	an 500 characters
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What you studied Provide a brief description of the subjects covered on your cou	se. * No more th	an 500 character

Save your progress and move on to the next section.

Section 7: Published Papers

Depending on your level of study and / or employment history, you may have written papers that have been published.

If you answer 'no' to this question you can save your progress and move on to Section 8.

If you answer 'yes' to this question you should provide details of any of your papers that have been published. If you have had more than one paper published there is the option to 'add another paper'.

Published papers
This section is about any academic or professional papers you have published. You need to answer all of the questions before you submit your application, but you can answer some of the questions now and come back later to complete this section if you need to.
Have you published any academic or professional papers? *
⊛Yes ⊖No
What was the title of your paper? *
What subject was it about? *
eg mechanical engineering, nanotechnology, aeronautics
In which year was it published? *
YYYY, eg 2008
What your paper said
Provide a brief summary of your paper. *

Save your progress and move on to the next section.

Section 8: Employment History

You need to answer this question.

If you have never been employed then select 'no', save your progress and move on to Section 9.

If you have been employed, either in the UK, your home country or elsewhere, then select 'yes' and answer the questions about your employment.

About your job		
What was the name of the company or organisation you worked for? *	Position	Job description
What was their address? *	What position did you hold? *	Give a brief summary of the work you did, including your main tasks and responsibilities \star
Enter the address here	Job title, eg design engineer, researcher, personnel manager	No more than 500 characters
	When did you start your job? *	
	DD/MM/YYYY, eg 05/09/2007	
1	Are you still doing this job? *	
Post/Zip code (if applicable)	⊖Yes	
	When did your job end? *	
Country *		
Please Select V	DD/MM/YYYY, eg 29/06/2010	Add another job

If you are no longer doing the job, you will be asked for the date the job ended. If you have had more than one job you can 'add another job' to give the details for that employment.

Save your progress and move on to the next section.

Section 9: Referees

You must answer this question.

Please read the guidance on referees **carefully** and make sure you give the right number of referees and that they meet the criteria:

- 2 referees
- They must both have known you for at least 3 years
- 1 must be an academic from your home country*
- You cannot use a friend or family member as a referee

* If you cannot get details of an academic referee from your home country, we suggest entering the details of 2 UK referees and then enter a third, non-academic, referee from your home country.

Referees		
This section is about the people who will be providing reference known your referees for at least 3 years. You need to give us de submit your application and at least one of them should be an do not have all of the information you need you can provide sor complete this section if you need to. Please note that friends a	es for your application. You must have tails of at least 2 referees before you academic from your country of origin. If you ne details now and come back later to nd family are not accepted as referees.	
About your referee	Who your referee works for	
Title * Please Select ✓	What is your referee's position within this organisation? *	
What is the full name of your referee? *	en university manufacturing engineering	
You must not use initials and should provide a first name and last name	Name of the organisation your referee works for *	
What email address should we use if we need to contact this referee?		
	What is their address? *	
Email address or telephone number is required	Enter address here	
What is their telephone number? Please give a direct number if possible.		
How long have you known this referee? (minimum 3 years)*	1	
Please Select •	Post/Zip code (if applicable)	
Please Select V	Country*	
Months	Please Select V	

Select 'add another referee' to add the details for your second referee.

Save your progress and move on to the next section.

Section 10: Sponsors

You must answer this question.

This section is asking for the details of who is financially sponsoring, or paying for, your studies. You may be sponsored by:

- Yourself you may be funding your own studies
- Your parents
- Your government

- Your employer
- A company
- Someone/somewhere else.

Sponsors	
This section is about the p the questions before you come back later to compl	people who will be sponsoring your study in the UK. You need to answer all of submit your application, but you can answer some of the questions now and ete this section if you need to.
	About your sponsors
	If you are funding yourself, please enter your own name.
	What is the name of your sponsor? *
	Derek Smith
	What is their address? *
	Put the address of your sponsor here.
	Post/Zip code (if applicable)
	Country *
	United Kingdom
	What email address should we use if we need to contact your sponsor? *
	email@email.com

The next question asks if there are any conditions to the sponsorship. An example of a condition would be that you are sponsored by your employer on the condition that you return to your job when your studies are completed.

Conditions
Are there any conditions attached to your sponsor's offer? *
Provide details of the conditions your sponsor has attached to their offer. \star
195 characters remaining
If there are no conditions to your financial sponsorship you should put what they are in this box before you save your progress. If you have more than one sponsor you have the option to 'add another sponsor'.

This is the last section of the application form. Clicking on either 'save for later' or 'review progress' will take you back to the main checklist.

Apply for an ATAS certificate

0	Your Application is ready to submit	
Chec	k all of the information you have provided is correct before submitting your application.	
After	an application has been submitted, it cannot be changed or revoked.	
Subr	nit application	
Whatyo	u need to know	
• Takes	around 1 hour to complete the form	
 Section 	ns can be completed in any order	
 You ca 	in save your progress and continue at a later date	
 If you a 	are given an AIAS certificate it will only be valid for 6 months from the date issued	
0	Proposed study COMPLETE	Edit
2	Personal details COMPLETE	Edit
3	Spouse COMPLETE	Edit
4	Contact details COMPLETE	Edit
5	Undergraduate / Postgraduate studies	Edit
6	Other studies COMPLETE	Edit
7	Published papers COMPLETE	Edit
8	Employment history COMPLETE	Edit

All sections will show as 'complete'.

IMPORTANT: If you want to check the answers you have given you need to click on the 'edit' button for the section you want to check. This is the last chance for you to check your application before submitting.

Once you have pressed the submit button you cannot edit anything on the form. If details are missing or incorrect you will need to complete and submit another form.

When you are ready to submit your application, click on the 'submit application' button.

Apply for an ATAS certificate

Your Application is ready to submit
Check all of the information you have provided is correct before submitting your application.
After an application has been submitted, it cannot be changed or revoked.
Submit application

If you are a continuing PhD student, i.e., this ATAS application is to complete your studies, please take a screenshot of the submission completed screen (under 'your applications'), and send it, together with the course end date screenshot, to <u>ISSAC</u>.